

Belo

MEDICAL GROUP

**BE PART
OF THE
BELO
BEAUTIFUL
TEAM**

FOR INQUIRIES AND APPLICATIONS,
YOU MAY REACH US AT
WWW.FACEBOOK.COM/CAREERSATBELO OR
EMAIL US AT RECRUITMENT@BELOMED.COM



ACCOUNTING SPECIALIST

The Accounting Specialist is responsible for the efficient evaluation of financial and operating control systems, accounting procedures and practices in the clinic; also for the clinic's product inventory, sales, cash, and fixed assets.

Candidate must have a Bachelor/College Degree in Accountancy.

Excellent teamwork ability and can maintain effective working relationships.

Highly organized and keen to details.

Good communication skills.

Must have at least one (1) year Accounting work experience in general /cost accounting, AR/AP, taxation, MIS.

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AESTHETICIAN

The Aesthetician primarily performs various procedures on the patient such as cleaning, facial, and other face and body treatments using the highest quality of products and machines.

Candidate must possess at least Bachelor's/College Degree, Professional License (Passed Board/Bar/Professional License Exam) in Nursing, Physical Therapy or Medical Technology.

No work experience required.

Applicants must be willing to work in Metro Manila (Alabang, Makati, Pasay, Mandaluyong, San Juan, Quezon City)

Applicants must be willing to be trained in Manila.

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CASH AND INVENTORY CUSTODIAN

The position is responsible for collection of payments from the patients and inventory control and maintaining availability of products.

Candidate must possess at least a Bachelor's/College Degree, Business Studies/Administration/Management, Commerce, Economics, Finance/Banking

Applicants must be willing to work in multiple locations specifically in Alabang, Muntinlupa, Makati and Pasay.

Must be open with rotations and to relieve to other branches if needed

Fresh graduates/Entry level applicants are encouraged to apply.

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PHYSICIAN'S ASSISTANT

The Physician's Assistant primarily assists the Doctor in various procedures and attends to patient concerns and inquiries.

Candidate must possess at least Bachelor's/College Degree, Professional License (Passed Board/Bar/Professional License Exam) in Nursing, Physical Therapy or Medical Technology.

Preferably with at least 1 year experience specialized in Healthcare - Nurse/Medical Support & Assistant or equivalent.

Applicants must be willing to work in Metro Manila (Alabang, Makati, Pasay, Mandaluyong, San Juan.)

Applicants must be willing to be trained in Manila.

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