



Republic of the Philippines
PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
General Luna Street corner Muralla Street
Intramuros, Manila, Philippines



Office of the Vice President for Administration

LOURBEL CONSTRUCTION AND SUPPLY

Pag-asa, Brgy. 42 – Rawis (Brgy. 65)

Legaspi City, Albay

Attention: **MS. LOURDES M. BELTRAN**

Authorized Representative

NOTICE TO PROCEED

Dear Mrs. Beltran:

The attached Contract Agreement having been approved, notice is hereby given to **LOURBEL CONSTRUCTION AND SUPPLY** that work may commence on the **UPGRADING OF ELECTRICAL RISER**, upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **PAMANTASAN NG LUNGSOD NG MAYNILA**.

Very truly yours,

(Sgd.)

Mr. CARMELO B. DELA CRUZ

Acting Vice President for Administration

PAMANTASAN NG LUNGSOD NG MAYNILA

I acknowledge receipt of this Notice on _____ (date of receipt)

Name of the Representative of the Bidder: _____

Authorized Signature: _____