



Republic of the Philippines  
**PAMANTASAN NG LUNGSOD NG MAYNILA**  
(University of the City of Manila)  
Intramuros, Manila



**OFFICE OF THE PRESIDENT**

May 29, 2017

**Ms. WILMA C. VILLANUEVA**  
Senior Account Executive  
C & E Publishing, Inc.  
839 EDSA, South Triangle, Quezon City

**NOTICE TO PROCEED**

Dear Ms. Villanueva:

In view of the approval of the attached Contract Agreement, notice is hereby given to **C & E PUBLISHING, INC.** that contract implementation on the **Printed Books for the University Library** shall commence within **Thirty (30)** calendar days from receipt of this Notice.

Upon receipt of this notice, you are responsible in performing the services required under the terms and conditions of the said Agreement and in accordance with the Implementation Schedule provided.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the **PAMANTASAN NG LUNGSOD NG MAYNILA.**

Very truly yours,

**(Sgd.)**  
**Arch. GIL C. EVASCO**  
Acting Vice President for Academic Affairs

I acknowledge receipt of this Notice on \_\_\_\_\_ (date of receipt)  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_